

Participation Rules

AVANTE, Barcelona 2 – 4 June 2010



Avante

1st SHOW FOR PERSONAL AUTONOMY AND QUALITY OF LIFE

1. GENERAL INFORMATION

1.1. Name

AVANTE, the Exhibition of Personal Independence and Quality of Life

1.2. Place and Dates

2-4 de June 2010 in Hall 1, Gran Via Exhibition Centre. Fira de Barcelona

1.3. Timetables

Visitors: from 10 am. to 7 pm.
Exhibitors: from 9.30 am. to 7.30 pm.

1.4. Organization

Fira de Barcelona – AVANTE – Av. Reina M^a Cristina, s/n – 08004 Barcelona
T. (+34) 902 233 200 – Fax. (+34) 93 233 34 35
e-mail: avante@firabcn.es - web: www.salonavante.com

2. ACCEPTANCE AND CONTRACTING

2.1. Procedure for Applying for and Allocating Exhibition Space

To take part in AVANTE 2010 you need to complete and send the Application Form to Exhibition Organizers (Fira de Barcelona).

The initial allocation of spaces will take place after November 2009 between those who have fulfilled requests payment under the Participation Fee. The criteria for allocating spaces will be governed by:

- Antiquity
- Order of receipt of application on Fira de Barcelona
- Sector layout
- Square meters of stand

Once the exhibitor has accepted the space allocated, he/she will be sent the contract of participation by fax. Once this has been signed and returned to the Organizers by fax, you will be sent by post an invoice for the total exhibition space and/or pack contracted, along with the Services Portfolio.

In accordance with the agreed payment deadlines, you should send the Organizers the proof-of-payment slips for the amounts on the invoices (whether these are issued by the exhibition organizers or Servifira).

The Organizers will be in touch with you to follow up your participation and help out with any requirements you may have (catalogue, ancillary services, travel, accommodation, etc.).

The signatory of the contract confirms he/she has read and accepts the conditions in these Participation Regulations.

The status of Exhibitor will be revoked and the exhibition space withdrawn if any of the payment deadlines are missed.

Companies that cancel (before 30 April 2010) their participation in AVANTE are obliged to notify the Organizers in writing and it will be at their discretion whether they refund any of the sums paid by the exhibitor, depending on the reasons for the cancellation and the circumstances in which it occurs. Cancellations after that date will not be entitled to claim a refund of any of the event. In this respect, the organizers reserve the right to invoice the amount it considers opportune by way of CANCELLATION FEES.

2.2. Rates

a) Registration Fee:

Includes setting up a dossier, entry in the official exhibition catalogue and **promotional material**. This is mandatory for all applications (the total amount of AVANTE pack includes this fee, even though it is invoiced separately)

335€ + IVA (reduced). This amount be sent by crossed cheque made out to the Fira de Barcelona – AVANTE as soon as the relevant invoice is received. This sum is not deductible from the final invoice for exhibition space and its payment is mandatory for all exhibitors.

b) Insurance:

The final invoice will include the sum of **56€** by way of mandatory insurance. For further information, please refer to the insurance section.

c) Participation Fee:

- Free floor price: **125€/sq.m. + VAT (reduced)**. Minimum space to hire 16 sq.m.
- Carpentry stand: **59€/sq.m. + VAT (reduced)**
- Modular stand type: **31€/sq.m. + VAT (reduced)**
- Stand pack 16 m²: **2.999€ + VAT (reduced)** (includes: 16 sq.m. space, participation fee, insurance, assembly stand and furniture)
- Premium Exhibitor Booth: **11.857€ + VAT (reduced)**. Includes: 49 sq.m. space, participation fee, insurance, assembly stand and furniture)

Supporting Events:

- I+D+I Area: **1.800€ + VAT (reduced)**
- Pack Area I+D+I with 30 minutes Speech at Agora: **2.100€ + VAT (reduced)**
- Agora: **600€ + VAT (reduced)** (30 minutes)
- Avante Home (Participation + Sponsorship): **6.000€ + VAT (reduced)**

Sponsors:

- Global Sponsorship: **22.000€ + VAT (reduced)**
- Sponsorship Area I+D+I: **3.000€ + VAT (reduced)**

For more information: www.salonavante.com

2.3. Methods of payment:

Payments for the exhibition space contracted should be made on the dates and in the amounts detailed below:

- 50% on signing the Contract of Participation (following the allocation of exhibition space).
- 50% two months before the date assembly starts.

All payments must be made in favor of Fira de Barcelona- AVANTE 2010, using one of the following ways:

- Receipt domiciled
- Check made
- Admission by cash or credit card payment at the Department of Safety of Fira de Barcelona
- Bank transfer to any of following accounts:
 - **BBVA:** c.c. 0182 6035 42 0100857117
 - Swift: BBVAESMM
 - IBAN Code: ES31 0182 6035 42 0100857117
 - **BSCH:** c.c. 0049 1806 99 2410296028
 - Swift: BSCHESMM
 - IBAN Code: ES07 0049 1806 99 2410296028
 - **Banco Popular Español:** c.c. 0075 0002 25 0604422331
 - Swift: POPUESMM
 - IBAN Code: ES30 0075 0002 25 0604422331

If you chose this method of payment, you should send a copy of the transfer slip to the exhibition offices. Fax (+34) 93 233 34 35.

In order for payment to be recorded correctly, you should give your customer code and invoice number.

The Organizers will be free to re-allocate the spaces of exhibitors who fail to fulfill the established payment conditions.

The **services contracted** through the Fira Barcelona's Services Portfolio, as well as all consumption bills, must be paid for in accordance with the conditions specified in the Portfolio, and in all cases before the exhibition starts, either by cash, cheque or credit card, except the invoice for telephone usage (if applicable), which will be sent directly to the company once the exhibition has come to end.

2.4. Right of Admittance:

The Organizers reserve the right to admit individuals and objects.

2.5. Modification of Exhibition Space:

If the exhibiting company requests a reduction in the size of the space allocated, it will lose the right to the entire space it has been allocated and may request another location from among those still available.

If the exhibitor requests an extension to the allocated space, the Fira de Barcelona will take this request into consideration so long as there is enough space available. If there is no space

available to fulfill this request, the original contract will remain unchanged. For any charges to the originally allocated space, a new contract will be issued showing the new location details. This new contract will supersede any other than may have been issued previously.

In the interests of the event, the Organizers reserve the right to charge the space contracted by the exhibitor for another one in the same venue without the exhibitor being entitled to any compensation in this respect. The swapping, re-assigning, transferring or leasing to third parties of contracted space by the exhibitor is expressly prohibited.

If, for any reason beyond the control of the Organizers, they are unable to provide the exhibitor with the contracted space and allocate another one in the same venue of similar characteristics, although smaller, the exhibitor will be refunded, if applicable, the difference between the price paid for the contracted space and the price of the space finally assigned to him. This does not entitle the exhibitor to compensation of any kind, and he/she therefore relinquishes any right to make a claim in this respect.

If, for reasons beyond the control of the Fira de Barcelona, including the existence of building work in the exhibition venue where the event is expected to take place, it is impossible to hold the exhibition in any of the Halls or facilities of the venue, the Fira de Barcelona may change the venue transfer it to another exhibition centre, in which case applications to participate and contracts signed up to that point will be nullified. Notwithstanding the above, the Fira de Barcelona will maintain the status of Exhibitor for all exhibitors who do not confirm in writing that they no longer wish to participate in the event at the new venue, transferring any amounts paid up to that point to the new contracts.

A written notification from the exhibitor stating that he/she does not want to take part in the event in this new exhibition space will oblige the Fira de Barcelona to refund the exhibitor with the amounts paid up to the date, in accordance with the Contract of Participation. This does not entitle the exhibitor compensation of any kind, and he/she therefore relinquishes any right to make a claim in this respect.

2.6. Promotional Material:

Invitations:

The Organizers will provide exhibitors with a specific number of free invitations which they can use to advertise their participation in the event to clients.

Exhibitors will be entitled to **100 free one-day invitations for every 16 sq.m. of space contracted.**

Quantities above the established schedule must be requested through the Interactive Guide to Exhibitor www.salonavante.com

The price of tickets at the box office for a visit to the Show, void for a single access, will cost:

- Ticket price (from 14): **10€ (VAT included)**
- People over 65 years and/or con disabled: **6€ (VAT included)**
- Children under 14 accompanied by an adult, free admission. Be prohibited entry to any child under 14 who is not accompanied by an adult.

Exhibitor Passes:

The Organizers will provide the exhibiting company with Exhibitor Passes to give them access to their stand during the event. Each Exhibitor will be entitled to following number of free passes: **3 passes per 16 sq.m.**, or larger fraction, up to 100 sq.m. After this figure, 1 pass will be allocated per additional 10 sq. m.

Catalogue:

The Organizers will be publishing an Exhibition Catalogue which will be free of charge for all visitors.

In order for exhibitors to appear in it, must enter (**before 23 April 2010**) their data by accessing the catalog "on line" through the "Exhibitor's Guide" located at: www.salonavante.com

After this date will be data on a range of catalog, consisting of data available to the Organization without any claim that may arise.

Each exhibitor may contract advertising space in the disclosure, in accordance with the rates prevailing prices. To this end shall complete the appropriate form.

3. ADVERTISING

Any advertising or promotional actions undertaken outside the perimeter of the stand are subject to regulation and completely prohibited without the express consent of the Organizers. Companies interested in organizing advertising or promotional activities should get in contact with the Organizers.

4. CONTRACTING SERVICES

Stands without their own walls will not be accepted: display units cannot be used as a substitute for stand walls.

Through the Fira de Barcelona's Services Portfolio you can contract your stand, whether modular or designer (**in the case of modular stands, the only model accepted is the AVANTE stand**), and any additional services you may need.

If there any anomalies in the services provided during the exhibition, claims can only be accepted for those that can be verified. Once the exhibition has finished, no claims can be accepted.

5. SECURITY SERVICE

During the assembly, event and dismantling periods, the Fira de Barcelona will be responsible for the general security of the venues, access control and exterior security, and for supervising the inside of the halls as a general deterrent and preventative measure for matters of public order and safety against fire or any other kind of emergency.

Under no circumstances does this security service cover exhibitors' belongings. The Fira de Barcelona cannot be held responsible for the robbery or theft of materials or objects on the stands or for any damage to them during the assembly, event and dismantling starts.

Please be especially vigilant with regard to laptop computers, mobile phones and photography and audiovisual equipment as their high value and small size makes them particularly easy to steal.

The Organizers canons accept any responsibility in the event of theft but will provide their full support in trying to resolve the issue or helping to process the relevant claim. If you require a personal security service inside your stand, please contact Servifira to contract this service.

6. CLEANING

The Organization will take care general cleaning of the venue and halls (aisles, communal areas, collections from container, etc.); also includes basic stand cleaning (carpeting, emptying litter bins), while the specific cleaning of each stand is the responsibility of each stand is the responsibility of each exhibitor. This must be contracted through the Services Portfolio of the Fira de Barcelona.

7. ASSEMBLY

Dates: 28 Mai - 1 June 2010.

Times: 8:00 a.m. - 8:00 p.m.

It is absolutely prohibited for vehicles to enter the halls to unload merchandise after 8.00 p.m. on **1 June**. We kindly ask exhibitors' to plan their stand set-up sufficiently far in advance of the date and times given.

The dates and times given apply to stand construction as well as bringing in merchandise.

The stand construction projects free (not engaged in Servifira) shall be submitted for approval to the Sales Department before 23 April 2010.

8. STAND SUPPORT SERVICES

- **Assembly Fee:** Before starting work, the stand contractor must pay Fira the following amount corresponding to hall lighting, water and electricity consumption, toilets, surveillance and telephone switch..
 - **Carpeting or dais:** 1.65€/sq.m.
 - **Modular stand:** 3.95€/sq.m.
 - **Designer stand:** 6.20€/sq.m.

Fira de Barcelona advises you that all decorating companies/exhibitors must leave the area in which they have built the stand during assembly clean and clear of rubbish and should any refuse or rubbish be left after the period of dismantling. You could contract this service to our official supplier during both assembly and dismantling. In case the area will not be completely clean and clear of all rubbish after dismantling period, exhibitor will be punished according to rates (maximum 50 Eur/sq.m).

In case decorating/assembly company do not leave the area completely clear of all rubbish used to build the stand last day of dismantling, Fira de Barcelona will clear the area but decorating/assembly company will assume its cost which will be charged to company's credit card.

9. CUSTOMS

A Customs service with the code **"0851 - Barcelona Trade Fair Enclosure"** operates within the Fira de Barcelona, associated with the Barcelona Provincial Customs and Excise Branch. Opening hours to the general public are: 8.30 am - 2.00 pm and 4.00 pm - 6.00 pm, from Monday to Friday (except public holidays). Materials and merchandise sent to the Exhibition Site from non community countries without free circulation status must carry either formal Community Transit documentation

(T.1), Internal Transit issued by another Community Customs or a Carnet A.T.A. (Article 673 of EEC Regulation 2454/93, of 2/7/93, Chapter 5, Sub-section 1, B). The Customs Agents representing the exhibitor should present the arrival S.C.D. (Single Customs Declaration) on the first working day following the arrival of merchandise and, in all cases, before the date the event ends. The Customs Service will not accept the submission of DUAs once the event has finished. If, exceptionally, a DUA is submitted outside the deadline, the Inspection Service will impose a sanction for failing to comply with this regulation. Packaging must visibly show the name of the Event, followed by Fira de Barcelona. This should give the name of the exhibiting company, the exhibition venue (Montjuic or Gran Via), the Hall number and the stand number. Once the event has finished and before merchandise is shipped, the exhibitor must submit a written declaration to Customs, of the samples, brochures and other advertising material originating from non-EC countries which has been distributed, and which material is still in his possession. Once the Fair is over, re-shipment of materials and merchandise should be processed through Customs 0851. If the exhibitor decides to definitively import his/her items and is in possession of the relevant documentation for this purpose, Customs 0851 will arrange shipment. If merchandise is not properly documented on the Departure Transit form (T.1), Carnet A.T.A. or Declaration of Goods for Home Use, this will result in the initiation of the appropriate action to obtain the relevant duties and taxes. Equally, outgoing merchandise without Temporary Import permit having been cancelled will result in the initiation of action to obtain the relevant duties and taxes. The Customs Zone at the Fira de Barcelona takes care of merchandise on arrival and departure, but it has no provisions for storage due to the large volume of operations taking place. For this reason, once the dismantling period has come to an end as laid down in the specific Regulations governing each event, the exhibitor should transfer his merchandise to a holding area or Duty-Free Zone, assuming all costs incurred.

10. STAND CONSTRUCTION

The maximum height permitted for the façade is 3.50 m. Any structural elements that exceed that height should be set back from the façade by at least the same distance by which they exceed the 3.50 m. (e.g. a 4.5 meter tower would have to be set back 1 meter). The absolute maximum permitted height is 5.00 m.

The columns in the Halls can be lined up to the maximum permitted height (5.00 m.) so long as safety regulations are observed (see relevant section). The lining of the columns may not protrude at any point further than 0.20 m.

Under no circumstances may any structural or decorative elements on the stands protrude into the aisles. The Organizer are empowered to stop construction of any stand which does not comply with the regulations specified, or whose plan has not been officially approved and stamped by the Sales Department.

11. TRANSPARENCY OF STANDS - IMAGE

A minimum of one third of the length of the façade of each stand must be left open or glassed in so as not to obstruct the visibility of adjacent stands. Likewise, in the case of party walls between stands, the back section should be properly fitted without any advertising attached.

The Organizers will be making considerable efforts to ensure the AVANTE exhibition has an image commensurate with its standards of quality and professionalism. In order to uphold these standards, we kindly ask exhibitors to check their construction plans with the utmost care, paying particular attention to aesthetic aspects that enhance the overall image of AVANTE.

12. GENERAL REGULATIONS

Exhibitors may not drill holes, drive screws or nails into, or stick anything onto the walls, ceilings, floors or columns of the Halls. The walls and columns, as well as any other facilities in the Halls, may not be used as supports for decorations or exhibits. Exhibitors are authorized to cover the columns in the Halls if they fall within their stands so long as they are left undamaged and this is in accordance with the height regulations. Making trenches, anchoring points or any other structural modifications inside the Halls is prohibited, except where as a special exception you have been expressly authorized to do so by the Fira de Barcelona, subject to presentation of plans and a mandatory report from the Technical Service of the Fira de Barcelona.

Exhibition spaces must not be coated in paint or adhesive. Exhibition spaces may only be covered using a wooden dais or carpeting held down on the floor by its own weight or using double-sided adhesive strips which should be removed by the exhibitor at the end of the event.

You may not use mortar or any other kind of material such as plaster, cement, glue, etc. on the floor without having laid the appropriate underlay in each case. Exhibitors are also prohibited from nailing using percussion tools or painting with spray guns. If it is absolutely essential to carry out one of these unauthorized works, you should seek authorization from the Exhibition Manager no less than 10 weeks before the event opens, providing the necessary documentation in support of this and, where

applicable, annotated plans showing the weight and surface area for supporting the exhibits or the decoration that needs to be set up.

If authorization is granted, the work will be carried out by the Fira de Barcelona or an authorized fitter, which will submit a quotation including the costs of rehabilitating the structure affected to its original state, and the method of payment, which will need to be accepted by the exhibitor. Any damages caused by the exhibitors or their representatives in the exhibition venues to walls, installations, etc. will be repaired by the Fira de Barcelona and charged to the exhibitor. Vehicles are not permitted to enter the venue except when expressly authorized to do so by the Organizers.

13. IMPORTANT INFORMATION FOR EXHIBITORS AND STAND ASSEMBLERS IN THE FIRA DE BARCELONA

In accordance with the Fira de Barcelona's new security regulations, please be advised that any company wishing to hang any object from the ceiling of any of the Halls in the two exhibition centers must apply to Servifira.

This change in procedure comes in response to security requirements and will serve to provide greater protection both for the companies contracting hanging elements (lighting structures, signage, banners, inflatable, etc.) and the operatives who have been carrying out these tasks up to now.

If you need to get approval for your plans and a quotation, please contact 902 233 200 for further information. If you are expecting to set up various structures for various exhibitors at the same exhibition, please tell us so we can give you the most advantageous rate.

If you need any further clarification on this matter, please call 902 233 200.

14. SERVIDUMBRE DE SEGURIDAD

All decorating companies are advised that they are obliged to leave the utility outlets in the Fira de Barcelona Halls completely free and accessible.

Please also note that if in the area where your stand is being set up there is any kind of installation (water-drainage outlet, telephone cables, compressed air, Fir@keys cables, etc.) this is because your client/exhibitor has requested them from the Fira and needs them on the stand you are setting up for the event. It is therefore essential that you leave these facilities accessible on your client's stand. It is essential to respect at all times the location of signage elements, fire extinguishers, alarms, emergency exits and rights of way, leaving access to them completely free from obstructions.

15. ASSEMBLY MATERIALS

The construction materials of stands and their decorative components (fabrics, carpeting, etc.) must be fire resistant, having been treated during their manufacturing process, as the Fire Brigade does not permit any kind of fireproofing "in situ".

16. ELECTRICAL SUPPLY

All installations should be carried out in accordance with the LOW VOLTAGE ELECTRO-TECHNICAL REGULATIONS and COMPLEMENTARY REGULATIONS currently in force by an official installer authorized by the Industrial Services department of the Generalitat of Catalonia, who will complete the relevant docket.

Connections to the electrical supply in the Halls must be carried out by the Technical Services personnel of the Fira de Barcelona and will be done once these installations have been authorized by the above-mentioned Industrial Services department.

Where the connection enters the stand it will be necessary to install a circuit breaker with the appropriate specifications for the power requested. For all installations requiring electrical power equal to or higher than 50 kW, exhibitors must present an Electrical Plan prepared by a qualified electrician and duly stamped.

The Organizers cannot accept any responsibility for losses or damages caused by an interruption to the electricity supply originating from the electricity company.

It is mandatory to contract electrical power through the Services Portfolio (SERVIFIRA) and payment must be settled before assembly starts.

17. BUTANE GAS

If you need to install a domestic gas appliance on your stand, you will need to arrange a temporary contract directly with the Repsol-Butano representative for the Fira de Barcelona's district, which is Agencia Tossa, ronda San Antonio, 52, entlo. - 08001 Barcelona - Tel. 93 442 29 02.

18. NOISE

As a courtesy to other exhibitors, please keep any noise to an absolute minimum during the opening times of the exhibition.

The maximum permitted volume will be 3 dB over the background level of the stand.

If the Organizers receive any complains from other exhibitors, they will be authorized to restrict the activities responsible for the noise.

19. SMOKE AND GASES

Any gases or vaporous that originate from exhibition materials that are prejudicial to health or a nuisance to other people must be removed from the Halls by a conduit payable by the exhibitor, subject to the prior authorization of the Fira de Barcelona.

20. DISMANTLING

The exhibition close to the public on Friday 4 June 2010 at 7.00 p.m.

Exhibitors can remove their merchandise by hand after 7:30 p.m. from 10:00 p.m., not be allowed vehicle access into the hall.

The 5th will begin dismantling the Hall from 8:00 p.m. and until 8:00 p.m., allowing vehicle access inside the pavilion.

The removal must be fully completed on 7 June 2010 at 8:00 p.m.

The exhibitors who have contracted or modality Stand Pack or Premium Exhibitor, must necessarily withdraw its decorative elements of the booth between June 4 from 7:30 p.m. and or June 5 before 12:00 p.m., at which time the official assembler begins dismantling. Fira de Barcelona is not responsible for the damage that can lead to such elements as of that time.

21. LIABILITY AND INSURANCE

The Organization is responsible, in accordance with current legislation, for the safety and optimum condition of the Halls, their entrances and the open-air part of venue, so they can be used for the purposes for which they are designed.

If any improvement or extension works are being carried out in the exhibition venues, the necessary security measures will be adopted and every effort will be made to avoid disturbing the normal course of exhibitors being held; exhibitors may not demand any compensation for damages from the Organization, or claim compensation relating to the measures taken with regard to these works.

22. MANDATORY INSURANCE FOR CIVIL LIABILITY AND MATERIAL DAMAGES

Public liability and damage to property insurance is obligatory, and in this sense exhibitors subscribe to these types of insurance by virtue of their participation in the Exhibition through the policy of FIRA INTERNACIONAL DE BARCELONA. In order to formalize the contracting of the aforementioned insurance and adherence to the said policy, the exhibitor must pay the sum of **56 EUR** as an insurance premium for services covering:

a) Public Liability

b) Damage to property, excluding theft and pilfering.

a) **Public Liability**

Including damage to persons and/or property caused to third parties, for which the exhibitor may be held civilly responsible.

Capital insured: 300,000 EUR

The exhibitor is liable for an excess of 1,500 EUR.

b) **Damage to Property**

Include material damage to the insured goods on display caused by one of the covered risks, with an insured base capital limit of 20,000 EUR, at primary risk.

Basic risks covered:

Basic risks which include:

Fires, explosion, lightning, including damage of an electric origin.

The exhibitor is not liable for any excess for accidents included under the basic risks cover.

Extensive risks which include:

- Acts of vandalism or malicious behavior, riotous acts and legal strikes
- Rain, wind, hail or snow
- Water
- Flooding
- Mud clearing and mud removal expenses
- Smoke
- Collision or impact of land vehicles
- Falling of spacecrafts or aircrafts
- Sonic waves

- Accidental leakage or escape from automatic fire extinguishing installations
- Exhibition attendance costs

Exhibition attendance costs. These refer to the duly justified expenses for: transfers, advertising, hotels, rental, hosts/hostesses and maintenance of the stand incurred by the insured person and/or his/her employees in order to participate in the fair. These expenses shall be compensated for when participation is totally and definitively interrupted due to an accident covered by the guarantees of fire, explosion, lightning and the extension of guarantees. Limit per claim: 10,000 EUR.

The exhibitor is liable for an excess of 1,000 EUR for claims included under the Guarantees Extension cover and Assistance Expenses.

The exhibitor is responsible for the merchandise or products displayed during the exhibition hours posted for the Exhibition, and thus he/she is answerable for the losses or robberies that take place during the exhibitor's exhibition timetable.

23. OPTIONAL INSURANCE

Check with SERVIFIRA: 902 233 200

24. PROVISIONS COMMON TO COMPULSORY AND OPTIONAL INSURANCE

Processing of incidents:

- In the event of an incident, the exhibitor should contact to Hall Services manager who will provide assistance and will forward the claim to our Risk Management centre.
- In event of theft, vandalism or malicious damage, any claim must be accompanied by the original copy of the relevant police statement, which must have been reported within 24 hours of the incident taking place.

Excess payments:

- There shall be one excess payment per insured incident which will be made by the insured exhibitor, expressly excluding the Fira from any responsibility.

Main exclusions:

- In terms of objects: any object that does not form part of the exhibition. For example: personal property belonging to the exhibitor, his/hers employees or assistants, such as mobile phones, laptop computers, vehicles, etc..
- In terms of space: any item that is not located within the premises of the exhibitor venue.
- Specifically: money of the equivalent thereof (stocks, shares, etc.), jewellery and valuable articles in general.

Notes:

The company WILLIS can be contacted by telephone on (+34) 93 415 62 67, on working days, from Monday to Friday, from 9 a.m. to 2:30 p.m. and from 4:15 p.m. to 6:30 p.m. to provide information on any query or interpretation concerning the covered guarantees (in keeping with the provisions of the General Conditions of the policy of which Fira Internacional de Barcelona is the policyholder).

The Exhibiting Company may not claim against either the Fair or its employees in those cases where the claims do not fulfill the procedural requisites indicated in each case.

Premiums and coverage:

The indicated premiums and coverage may vary, depending on the result of the annual renewals or do not fulfill the procedural requisites indicated in each case.

25. FORCE MAJEURE

The Organizers reserve the right to reduce or extend the duration of an event, or to postpone an event, whenever special circumstances apply or reasons of force majeure. Said circumstances will not be sufficient reason for exhibitors to rescind a contract, nor claim any type of compensation for loss damages.

If the event cannot be held for reasons of force majeure that are not attributable to the Organization, it will have the right to retain from each exhibitor a sum equivalent to 25% of all the amounts paid towards their participation by way of compensation for the general expenses incurred.

26. INDUSTRIAL PROPERTY

Any invention which may be subject to patent as well as any brand or model, drawing or cinematic film or any kind which is exhibited at the Show will have temporary protection provided for by the Law of Industrial Property currently in force.

Exhibitors who wish to use the aforementioned protection must present the corresponding application, stating his/her information, the protected object and as much information as is necessary in accordance with the current legislation.

27. OTHER INFORMATION OF INTEREST: PHOTOGRAPHY

None of the products exhibited may be photographed without the express authorization of the exhibitors concerned.

The Organizers will have the right to take photos, make drawings or film the installations and stands, as well as the articles displayed on them, and to use these reproductions in its advertising and the media.

The exhibitor has the right to photograph his/her own stand and his/her own articles during the times the event is open. If you wish photos to be taken by your own photographer, you should seek authorization from the Hall Manager.

The photographer should contact the Hall Manager direct on the date agreed on for the photo session and will only be allowed to take photos of the stand and the articles of the exhibitor in question.

If you want photos to be taken outside the normal opening hours of the event, you will need to ask for authorization from the Fira de Barcelona. If this also entails the full power supply to be turned on because it is at night, it will be necessary to have an electrician present who has been authorized by the Fira de Barcelona offers exhibitors a photography service which can be contracted through the Services Portfolio.

28. PLAYING MUSIC AND SCREENING FILMS

If you play music or screen films on your stand, the intellectual property rights of any kind that might be incurred will be payable by the exhibitor who will be accountable to the relevant bodies.

The maximum decibel limit from each exhibitor will be 3 dB over the background level, measured at the edge of the stand.

29. ZONAS ESPECIALES DE EXPOSICIÓN

The areas known as SPECIAL EXHIBITION AREAS are all the areas that the Event Management has defined as appropriate for different parallel events or special locations, for example:

- Areas for Parallel Activities
- Rest Areas
- Monographic or Themed Areas

The Organizers will determine what products may be exhibited in these areas and, where necessary, the conditions under which companies may or may not participate in the SPECIAL EXHIBITION AREAS.

The Organizers reserve the right to determine the location of these areas and can modify charge or cancel any Special Exhibition Area without exhibitors being entitled to make any kind of demand or claim against these decisions.

30. SECURITY REGULATIONS FOR PERSONNEL INVOLVED IN ASSEMBLY AND DISMANTLING

Exhibitors and companies building up stands undertake to comply and make their contractors and subcontractors comply with relevant workplace safety regulations applicable to the work carried out by them or, as the case may be, by their contractors or subcontractors.

Companies participating in build-up and breakdown work must:

- Have implemented a preventative type (Art. 30 of Spain's Prevention of Workplace Risks Act 31/95)
- Have a safety report with a description of the work to be performed and an evaluation of the activity's risks and preventative measures.
- Have a list of the names of participating workers and accreditation that they have received:
 - Information on risks and preventative measures provided by Fira de Barcelona
 - Specific training on the prevention of workplace risks
 - Accreditation of the aptitude of workers from a health vigilance viewpoint.

Provide their workers with individual protection equipment which must compulsorily be used during build-up and breakdown work.

Without exception, any material used must comply with current legislation with regard to prevention of labor risks, and with the Ministry of Industry regulations in force at any given time.

Exhibitors and the companies contracted by them involved in the assembly and dismantling of stands must immediately notify the Head of Service of Hall of any accident or incident which may have repercussions of any kind on those involved or third parties.

During build-up and breakdown days, those aged under 16 may not enter the halls.

31. LITIGATION AND COMPETENT TRIBUNAL. CONTRACTUAL DOCUMENTS.

These Regulations of Participation form an integral part of the contract of an allocation of space between the Organization and the Exhibitor.

Any query, question or divergence that may arise between the Exhibitors and the Organization with regard to the interpretation, fulfillment and execution of these Regulations of Participation will be submitted to the Arbitration of Equity referred to in Law 60/2003 of 23rd December of the legal system of

arbitration, entrusting the administration of the Arbitration and the designation of the arbitrator to the Arbitration Tribunal of Barcelona; being bound to comply with the arbitration it issues.

Without prejudice to the established above, it is expressly established that all questions relating to arrears of payment, claims for non-payment of services provided and, generally, any pecuniary debts with the Organization are beyond the scope of the Arbitration Tribunal of Barcelona, in which case the competent bodies will be the Courts and Tribunals of the City of Barcelona, to whose jurisdiction the parties expressly subject themselves, with express waiver of their own jurisdiction should they have one. The Organization reserves the right to adopt any measure conducive to the better order and operations of the Shows and protection of the rights of exhibitors and visitors.

The present Regulations of Participation constitute the contractual specifications.

By signing the Participation Agreement, exhibitors accept and undertake to comply with these Regulations, which form an integral part of the agreement, and the specific Participation Regulations for each event.