

Participation rules

HOSTELCO

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1. Name

HOSTELCO 2010, 14th Edition of International Restaurant, Hotels and Community Equipment Exhibition.

2. Type of event

Professional and International.

3. Frequency

Biennial.

4. Organization

Fira Barcelona
Avda. Reina M.^a Cristina, s/n
08004 Barcelona (Spain)
Phone: +34 93 233 20 00 - Fax: +34 93 233 34 35
e-mail: hostelco.ventas@firabcn.es
web: www.hostelco.com

5. Venue, dates and opening hours

Venue: Montjuïc, Halls 1, 2, 3, 4, 5, and 8.

Celebration: From 5th to 9th November 2010

Exhibitors: 9 a.m. to 8 p.m

Visitors: 10 a.m. to 7 p.m.

Assembly dates: From the 28th October to 4th November 2010 from 8,00 am to 8,00 pm (except at Hall 5 level 1 where will start on 31st October)

Dismantling dates: From the 10th to 14th November 2010, 8,00 am to 8,00 pm

6. Sectors

1. Equipment and machinery for the hotel and restaurant trade
2. Cookware and tableware
3. Management, control, computer systems and security
4. Fabrics and clothing
5. Furniture and furnishing
6. EXPOLIMP (equipment and products for laundry, dry cleaning, hygiene and general cleaning)
7. Food and beverages "foodservice"
8. Coffee Area
9. VENDING
10. Allied services

7. Registration as Exhibitor

To register, the participation application must be filled out and send to:

Fira de Barcelona
HOSTELCO 2010 - SALES DEPT.
Avda. Reina M^a Cristina, s/n, Hall 1
08004 Barcelona
Fax: 93 233 34 35

Final registration of the space requested by the exhibitor will entail have made the payment of 375 € plus VAT, corresponding to the participation fee per company, as well as having filled in the Application Form.

8. Prices

8.1 PARTICIPATION FEE

The price of participation fee for HOSTELCO 2010 is 375€ per customer to cover file set-up and paperwork costs.

8.2 PARTICIPATION RATES

The following fees will be applicable for HOSTELCO 2010 (space only):

Application forms received:

Before May 30th, 2010

Inside Spaces 116€/sq.m
Outside Spaces 70€/sq.m
Additional floor at the stand 65€/sq.m

After May 30th, 2010

Inside Spaces 122€/sq.m
Outside Spaces 70€/sq.m
Additional floor at the stand 65€/sq.m

- Minimum space: 16 sq.m

- For spaces smaller than 33 sq.m it is obligatory to contract a modular exhibition stand at the price of 31€/sq.m

8.3 SERVICES TO CONTRACTORS

Before starting build-up, the stand contractor must pay FIRA, the sums detailed in the Online Services Catalogue corresponding to Pavilion lighting, water and electricity consumption, toilets, surveillance. These prices (without of VAT) are based on the following types of structure:

- Carpet or platform 1,65€/sq.m
- Modular Stand 3,95€/sq.m
- Designer Stand 6,20€/sq.m

If an exhibitor books a SERVIFIRA stand, SERVIFIRA will pay for the assembly costs.

Should a decorating firm owe any money to Fira Barcelona at the start of assembly, they will not be authorised to carry out the work.

8.4 WASTE MANAGEMENT

Fira de Barcelona informs you that all the builders will have to be in charge of the waste removal during the setting up period, and leave their space clean and clear, once dismantling is finished. If you need it, you can request the waste removal service to our official supplier. In case that, once the dismantling period is finished, any sort of waste was left, the exhibitor/decorator company will be penalized according to current rates (maximum 50€/sq.m).

8.5 COMPULSORY INSURANCES

Civil Liability and Property Damage Insurance Policies are compulsory and by virtue of their participation in the Exhibition, exhibitors conform to FIRA BARCELONA's policy.

In order to formalise participation and adherence to said policy, the exhibitor must pay the sum of 56€ for insurance and services, inclusive of the following:

- Civil liability
- Damage to materials, excluding theft

Civil liability

Includes personal and property damage to third parties for which the exhibitor may be liable.

Insured capital: 300,000€

The exhibitor accepts a 1.500€ excess.

Property damage

Includes property damage to insured exhibited goods caused by one of the covered risks, with a base insured capital limit of 20,000€, at first loss.

Basic risks covered:

- Basic risks include: Fire, explosion, lighting, including damage of electrical origin.

The exhibitor is not liable for payment of any excess for incidents covered by basic risk cover.

8.6 V.A.T.

VAT will be added to space rental prices and other costs.

9. Distribution and allocation of spaces

Allocation of spaces is an exclusive right of Fira Barcelona. Allotment will be carried out according to technical and/or sector considerations related to the exhibition as a whole and materials to be exhibited, at the time efforts will be made to take into consideration the seniority in the participation, the date of request and the number of square meters requested. If necessary, the Organization can set specific criteria for allotment of spaces.

- Companies that have exhibited in HOSTELCO 2008, and send the participation form before the 30th January 2010, will have preferential booking.
- New exhibiting companies and exhibitors in the previous event, who return the application form outside the preferential booking date (later than the 30th January 2010), won't have preferential booking.

From the 7th April 2010, the Organization will start to distribute and allot spaces to exhibitors.

10. Participation contract

The Organization will send the exhibiting Company the Participation Contract, which will specify the proposed location and sq.m allotted of the rental space area.

By completing and signing the Application for Participation, the Exhibitor is deemed to have read and agreed to abide by these Participation Rules and the General Participation Regulations.

The Participation Contract is valid solely for the Company mentioned in the Registration document and for a single Event.

After the participation contract has been signed, an invoice for the allotted area will be issued.

11. Payment terms

The exhibitor must have paid any overdue debt with Fira de Barcelona in order to be allowed to start with the contracting process.

On receipt of the Participation Application, an invoice will be issued for the Participation Fee (375€ + VAT).

No Participation Application will be considered firm if the Participation Fee has not been paid.

On acceptance of the Participation Contract, an invoice will be issued for total space rental, which should be paid according to due dates on invoice.

Any objection to the invoice must be made in writing within 30 days of its date. After said period, the exhibitor is deemed to be in agreement of invoice.

The exhibitor must have paid the above- mentioned sums and taxes within the period specified in the invoices and before the official build-up period.

12. Payment methods

All payments should be made to Fira de Barcelona - HOSTELCO 2010, by one of the following methods:

- Certified cheque.
- Cash deposit or credit card payment at the Fira de Barcelona Customer Service office.
- Bank transfer to any of the indicated bank accounts.

IMPORTANT:

To ensure that your payment is correctly processed, you should indicate the **client code and invoice number** that appears on the invoice on the bank transfer, banker's cheque or cheque made out in favour of the FIRA INTERNACIONAL DE BARCELONA.

13. Bank account

Bank name:

CAIXA D'ESTALVIS I PENSIONS DE BARCELONA

Bank address:

Avinguda Paral·lel 180
08015 Barcelona

Account details:

2100 0927 56 0200017660

SWIFT CAIXESBBXXX

IBAN: ES49-2100-0927-5602-0001-7660

14. SERVIFIRA Services contract

14.1 ONLINE SERVICE CATALOGUE

Make sure you visit our Online Service Catalogue at www.hostelco.com / Exhibitor's Access / Everything for your stand. On Online Service Catalogue you will find a wide range of prefabricated stands, design stands and all services you need for your participation.

You will find it on www.hostelco.com / Exhibitor's Access / Everything for your stand.

14.2 EXPRESS PORTFOLIO

From 7 days before the first day of assembly, the Express Portfolio goes into effect for last minute bookings, with a more limited range of products and a supplement of 30%.

15. Assembly and dismantling

Assembly dates: From the 28th October to 4th November 2010, 8,00 am to 8,00 pm (except at Hall 5 level 1 where will start on 31st October)

Dismantling dates: From the 10th to 14th November 2010, 8,00 am to 8,00 pm

Stand assembly will be denied to exhibiting companies that have outstanding amounts due to Fira Barcelona regardless of which Exhibition/Edition/Act the debt corresponds to. All persons, no employed by the exhibiting company and in charge of carrying out works, must provide to the Customer Service Department the name and passport number to prepare the badges for assembly.

Maximum stand height is 3 m. If the stand proportions so allow, and provided that the view is not obstructed, constructions exceeding this maximum height, up to 5m, shall be permitted, after prior consultation with and the written authorisations of Event Management. These projects, must be submitted and approved to the Sales Department before next 15th September.

Services chests will be available, not only for the stands where there are located, but also for those stands located at the adjacent perimeter.

The regulations for stand construction are at your disposal at [www.hostelco.com / Exhibitor's Access / Documents of Interest and in the General Rules of Participation of Fira de Barcelona at www.firabcn.es, in "Fairs & Congresses"](http://www.hostelco.com / Exhibitor's Access / Documents of Interest and in the General Rules of Participation of Fira de Barcelona at www.firabcn.es, in).

Fira Barcelona reserves the right to amend the assembly periods and times should it deem necessary.

16. Prevention of occupational hazards

One of Fira de Barcelona's priorities is to ensure optimal health and safety conditions for the workers employed in its facilities.

Pursuant to the Occupational Hazards Prevention Act and other legislation developing this Act, including R.D. 171/2004 concerning the coordination of business activities, we inform you that the following information is included in the general rules of participation and they are available in our web site www.firabcn.es.

- Steps to be taken in the event of an emergency.
- Information about hazards, preventive measures and action to be taken in the event of an emergency during assembly and disassembly.
- Identification of hazards during the Exhibition as such.

For the attention of the Exhibitor: please remember that you must give the above-listed information to all the companies and people who work with you during this event or exhibition.

17. Changes to location

In the interests of the event, the organization reserves the right to change the space booked by exhibitors within the exhibition centre without having to reimburse any money to said exhibitors. Exchange, transfer or sub-letting booked spaces to third parties is expressly forbidden.

If, through unforeseen circumstances, the allotted space cannot be provided, the Organiser reserves the right to substitute an alternative space as close as possible to similar characteristics. Should this be of a smaller size, the Organization will refund the difference between the paid sum and the sum due for the new space. In such a case, the organiser does not accept liability for payment of compensation to the exhibitor or any claims thereof.

If for reasons beyond the control of Fira Barcelona, including the existence of works in the exhibition centre which is the planned venue of the event, it is impossible to hold it in any

of the Premises or Pavilions of this exhibition centre, Fira Barcelona reserves the right to change the venue to another exhibition centre, thereby retaining the effect and resolution of both participation applications and contracts signed up to that date.

Nonetheless, Fira Barcelona will deem all companies, which have not submitted written cancellation of their participation in the new event venue, to be exhibitors and will apply the

18. Amendment to surface area

Exhibitors requesting a reduction in space will lose the right to the entire space, but will be able to request a new location from among available spaces. Should exhibitors request a larger space, Fira Barcelona will comply provided that there is an availability of space. Should the requested space be unavailable, the contract will remain unalterable.

19. Cancellation by exhibitors

Exhibitors cancelling their participation in HOSTELCO 2010 must notify the organization in writing before the 30TH May, 2010. In such a case, they will be refunded 100% of total invoiced amounts for space. No money paid for the Participation Fee (375€ + VAT) will be refunded in any circumstances.

Should cancellation be made after the before mentioned date, or not in writing, the exhibitor will lose any right to a refund of any money paid. If the exhibitor should fail to pay the deposit and/or balance of the charges by the dates prescribed for payment thereof or has not taken up occupancy of the space, it shall be lawful for the organization to reallocate the space or stand to a third party with no obligation to pay compensation or refund any amounts paid.

amounts paid by exhibitors up to that date to the new contracts signed. Written communication by exhibitors, stating they do not wish to participate in the event in its new venue, will oblige Fira Barcelona to refund the amounts which, according to the participation contract, have been paid by the exhibitor. In such a case, the organization is not liable for payment of compensation to the exhibitor or any claims they may make.

20. Force majeure

The Organization may postpone, shorten or extend the exhibition, or assembly and dismantling periods, in special situations or in cases of force majeure. In such case and in any other of force majeure, the exhibitor shall not have the right to cancel the contract or to claim for damages.

21. Contract terms and conditions and acceptance of the participation rules

The foregoing Participation Rules are constituted as standard conditions and contract terms. By signing the Participation Contract, the exhibitor is deemed to comply with the Participation Rules and the Fira Barcelona's Technical Guidelines and Safety Regulations.

Those matters not expressly contemplated in these Participation Rules shall be governed by the General Participation Regulations of Exhibitors that you can check in www.firabcn.es and to which they expressly submit themselves.

In the case of any contradiction or discrepancy between these two documents, the provisions of these Participation Rules shall prevail.